

**Association of the Island
Homeowners Association
REA: Request for Exterior
Alterations or Landscape
Modification to Common Areas**

Section 200.001. Article VII Section 2: By-Laws states:

“All additions, alterations or improvements, whether of a unit by the owner or of a common element by the Association, must also be approved by the Design Committee to the extent required by the Salishan Hills Declaration.” All such additions, alterations or improvements must also have Island Board of Directors approval. All proposed work requiring approval by both Salishan Hills Design Committee and the Association Board of Directors, is to be done by a licensed contractor who must submit proof of license as well as liability insurance equal to that of the Association.

Date: _____ Unit Number: _____

Owner’s Name(s): _____

Owner’s Address (if different from above: _____

Cell Phone: _____ Home Phone: _____ Work Phone: _____

PROPOSED PROJECT

Alteration **Addition**

DESCRIPTION (Briefly describe the proposed alteration or addition to the property)

EXTERNAL DESIGN, COLOR VISIBILITY:

DETAILED MATERIALS LIST:

ACKNOWLEDGEMENTS:

- I understand that, if approved, I am responsible for the costs of materials and labor for this project.
- I understand that, as a courtesy, I will let my neighbors know in advance of the timing for the work.
- I understand that I am responsible for the ongoing maintenance and repair for these alterations or additions, and that should I sell the property I will inform the new owner of the responsibility going forward. Should the new owner wish to alter or remove this project, the Association will not bear the cost of removal or replacement of the addition or alternation.
- I understand it is my responsibility to obtain all necessary licenses and permits, and that all workmanship must meet local codes. (Each owner is responsible to obtain permit[s] from the County of Lincoln if needed)
- I agree to use only materials specifically approved by this application and should other materials or modifications be needed outside of this approved application, I must submit another REA subject to further approval by the Committee and the Board.
- I have attached samples, drawings, photos, blueprints, contractor's license and insurance, and any necessary permits.
- I understand that I am responsible for the removal of all construction debris, and that should the contractor not remove the debris, I am subject to any costs associated with that removal.
- I will submit a Notice of Completion (NOC) within 30 days of completion of the project. This NOC will become part of the property file for future reference.

Owner's Signature: _____

Owner's Signature: _____

Please complete all items and MAIL/FAX/EMAIL this request to the islandpresident19@gmail.com AND Teresa Baron, Manager, The Island Condos HOA, PO Box 246 Gleneden Beach 97388, Fax: Islandmanager19@gmail.com ; Phone: 541-764-3456 Fax: 805-660-3064



Office Use Only

Received by: _____ Date: _____

Landscaping Committee Comments/Recommendations:

Board Approval

This REA is Approved Denied Date:

Authorized Signature: _____

Notice of Completion Received: Date: _____ By: _____

